**Disclosure Regarding Background Check**

**Applicant Release Authorization**

In connection with my application for volunteering with Partnership 4 Kids, I understand that a background check will be requested through One Source, The Background Check Company. I understand that Partnership 4 Kids will be requesting information from public and private sources about my court record (and driving record if applying to be a mentor).

According to the Fair Credit Reporting Act (FCRA), I am entitled to know if I am denied the ability to volunteer because of information obtained by Partnership 4 Kids from One Source, The Background Check Company. If so, I will be notified and given the name and address of One Source, The Background Check Company. I acknowledge that a facsimile (fax), photographic copy or email shall be as valid as the original.

I hereby authorize, without reservation, any law enforcement agency, institution or reference contacted by One Source, The Background Check Company or its agent, to furnish the information described above. I understand that in the event of a negative decision regarding my volunteerism with Partnership 4 Kids is made based upon the results of my background check, a report will be furnished to me upon my request.

The following information is required by law enforcement agencies and other entities for positive identification when checking public records. It is confidential and will not be used for any other purposes. I hereby release Partnership 4 Kids and all persons, agencies and entities providing information or reports about me from any and all liability arising out of the request for or release of any of the above mentioned information or reports.

**Disclosure Regarding Ongoing Screening**

Partnership 4 Kids reserves the right to obtain information about you from a consumer reporting agency (One Source,,The Background Check Company) during the course of your volunteerism. Thus, you may the subject of a background screening annually for the purpose of continued volunteerism. This authorization shall remain in force for the entire duration of your volunteerism and will only terminate with the termination of your volunteerism.

**Authorization for Ongoing Screening**

In order to comply with national standards for working with youth, we perform an annual background screening on all volunteers. Yearly screenings are a necessary step in providing continual assurance to staff, volunteers, parents and schools that we are providing a safe environment for our students. At no point in time are findings being added to your records. All information received in this report is and will be kept confidential. Thank you for your help.

**Criminal History**

Please note that all convictions that have been disclosed prior to a screen being ordered will be reviewed and determinations will be made on a case by case basis. Failure to disclose a conviction of any level will likely result in Partnership 4 Kids denying your application to be a Mentor with our organization.

FELONY

Felony convictions\* or pending felony charges for a crime involving violence, terroristic threats, weapons, sexual offenses, crimes against nature or any felony relating to the welfare of a child regardless of how long ago the offense may have occurred will likely result in the denial of the application.

MISDEMEANOR

Misdemeanor convictions\* as well as pending or continuing misdemeanor charges involving violence, theft, drugs, terroristic threats, crimes against nature, weapons, or any misdemeanor relating to the welfare of a child will likely result in the denial of the application for a period of 7 years following the court’s final disposition date; unless otherwise stated below.

Examples (not a complete listing):

* Abandonment of Spouse or Child
* Contributing to the Delinquency of a Child
* Damage/Destruction to Property
* Disorderly Conduct
* Obscene Literature Distribution/Sale to Minor
* Obscene Motion Picture Show, Admitting Minor
* Possession of any controlled substance in the last 10 years
* Resisting Arrest/Fleeing Arrest
* Shoplifting after age 19 or within last 3 years

INFRACTION

Please disclose any infractions within the last 5 years. Infractions will be reviewed and determinations will be made on a case by case basis.

Examples (not a complete listing):

* Reckless Driving
* Possession of Marijuana
* Open Container

Procedural Requirements

1. Failure to comply with procedures will be considered a failure to meet the minimum requirements for volunteering. This includes but not limited to:
2. Failure to sign the Release Authorization.
3. Failure to sign the Authorization for On-Going Screening.
4. Falsification of information on the Application.
5. Failure to attend training as a new volunteer.

BACKGROUND SEARCH

1. Applicant Verification (SSN Trace)
2. Multi – Court Jurisdictional Database (Over 350 Sources)
3. National Sex Offender Registry
4. Global Watch (FBI Most Wanted, DEA Most Wanted, ATF Most Wanted, OFAC, Terrorist Watch List, Etc...)
5. County Criminal - Statewide Where Available
6. Federal Criminal Search
7. NE Adult/Child Abuse Registries
8. Motor Vehicle Reports (as needed)

A Summary of Your Rights Under the FCRA is a separate document located within this application. Please also read it carefully before signing.