

Privacy Policy

Date of Last Revision: January 11, 2017

CiviCore Inc., a Colorado Public Benefit Corporation (“CiviCore,” “we” or “us”), is a technology platform operator that has established this website, web-based applications, including third party applications, APIs, and mobile applications (collectively, the “Website”) as a service for nonprofits, public agencies and foundations (collectively “Customers”) who would like to use the Website to communicate internally, with the communities they serve, and with volunteers who choose to donate their time or money.

CiviCore is an approved and registered Colorado Public Benefit Corporation. As such we have a special status among private corporations and unique obligations above and beyond those of other for-profit corporations. Our overriding purpose is to make a social impact through technology solutions that improve the use of information in nonprofits, public agencies and other organizations that serve the public good.

CiviCore respects the privacy of visitors to the Website and understands your concerns about privacy on the Internet and takes them seriously. As a result, we have established this Privacy Policy so you know what information we may collect, how it will be used, who it might be shared with and how you can ask us to stop using your information. Be aware that CiviCore uses third-party technology providers, including Amazon Web Services, Stripe.com, Braintree Payment Solutions, Authorize.net, Cloudflare, and Incapsula as part of the Website and we encourage you to review their privacy policies as well. Information shared with these third parties is strictly and expressly limited to data needed to support the purpose and functions of the Website. Additionally, each Eligible Organization has its own policies regarding privacy of User information. Please contact the organization you are interested in to directly to learn about their privacy policies.

DEFINITIONS

Unless it is defined in context, this is what we mean by certain terms:

“Eligible Organization” is a charity registered as a 501c3 organization, or a nonprofit sponsored by a 501c3 organization, that meets the criteria defined by CiviCore’s Customer for participating in fundraising using this Website.

“Fundraising Campaign” is a fundraising project created by an Eligible Organization.

“Donor” is any User that contributes money to, or volunteers for, a Customer or an Eligible Organization.

“Contribution” is any financial transaction, gift or other form of donation that benefits an Eligible Organization.

“User” (“you” or “your”) is any individual, including but not limited to, personnel or agents of a Customer, Eligible Organization or a Donor who has accepted the CiviCore Terms of Use, has established

login and security credentials required to register on the Website or become a guest user, and uses any of the functionality of the Website..

“Payment Provider” is a third-party provider of payment card or ACH (e-Check) processing or financial institution that processes monetary Contributions.

WHAT PERSONAL INFORMATION DO WE COLLECT AND HOW DO WE USE IT?

Information you enter as part of a Fundraising Campaign

CiviCore receives and stores information you enter into the Website. You may choose not to provide certain information, **but** if you do not you might not be able to take advantage of many of the Website’s features. CiviCore does not collect personally identifiable information about individuals unless they knowingly provide it to CiviCore. Once you provide CiviCore with personal or professional information, that data is treated as confidential.

Under these circumstances, CiviCore’s Customer or the Eligible Organization to which you make Contributions will receive and retain such information as your name, address, email, phone number, date of Contribution, the amount of Contribution, whether the Contribution is recurring, the frequency of any recurring Contributions, any specifications you've made about your Contribution, and whether you want your Contribution to be anonymous on the Eligible Organization’s annual reports. CiviCore’s Customer shares this information with the Eligible Organizations so that they have the opportunity to send you a thank you letter.

If you enter a special code into the appropriate field at checkout, then, in addition to sharing information as outlined above, CiviCore’s Customer may also share this information with the Eligible Organization associated with that special code. Such information may include, but is not limited to, your name, date of Contribution, the amount of Contribution, and the nonprofit to which you contributed. {CiviCore’s Customer shares such information with the Eligible Organizations that have been issued special codes by CiviCore, so that such organizations may track progress towards goals, calculate employer matches, and other similar purposes.

If, however, you elect to be "completely anonymous," CiviCore’s Customer will still receive and retain the information you entered but Eligible Organizations to which you donate through the Website and the Eligible Organizations associated with any special codes entered at checkout will not receive such information. Except for CiviCore’s Customer, the Eligible Organizations to which you make Contributions and the organizations associated with any special codes entered at checkout CiviCore will not share any detailed information you provide to us with any other organization.

Automatically Collected Information

CiviCore receives and store certain types of information whenever you interact with the Website. This type of information includes: the Internet protocol (IP) address used to connect your computer to the Internet; computer and connection information such as browser type, version, and time zone setting; browser plug-in types and versions; operating system; and platform. This information does not include your email address or any other personal or system information, which can only be collected if you voluntarily provide it.

E-mail

To help CiviCore's Customers and Eligible Organizations make e-mails more useful and interesting, the Website often receives a confirmation when you open e-mail generate from the Website if your computer supports such capabilities.

Cookies

Cookies are a standard form of data sent from the Website and stored on the User's computer by the User's web browser. Cookies are necessary in order to interact with you and allow you to make Contributions or communicate with CiviCore Customers or Eligible Organizations. CiviCore uses cookies to store your preferences, record session information, such as items that you add to your giving cart, alert you to new areas that we think might be of interest to you when you return to the Website, and record past activity at the Website in order to provide you better service when you return.

Analytics

The Website uses analytics software such as Google analytics. Google Analytics (<https://www.google.com/analytics>) tracks and reports website traffic. CiviCore uses this software to allow us to determine things such as the number of unique and returning visitors, how they were referred to the Website, the length of time they spend on the Website, the number of pages they visit, and other similar information.

As part of the analytics process, CiviCore may implement advertising features of demographic and interest reporting functionality. This enables us to collect data about traffic via advertising cookies and anonymous identifiers in addition to data collected through a standard analytic implementation. This allows us to gain a sense of the gender, age, and interests of people visiting the Website. Users can edit their inferred demographic categories for websites or opt-out of Google Analytics Advertising Features by visiting Ad Settings, Ad Settings for mobile apps, or any other available means such as NAI's consumer opt-out or Google Analytics' currently available opt-out options.

Aggregated Information

In keeping with standard industry practices, CiviCore periodically researches its Users' demographics, interests and behavior based on the personal, non-personal and other information provided through the Website. The information gathered is analyzed on an anonymous, aggregated basis. CiviCore may share this aggregated data with our affiliates, business partners, Customers, Eligible Organizations and other third parties.

Social Networking Integration

CiviCore allows you to log into the Website via various social networking services like Facebook or Twitter "Social Networking Service(s)".

As part of such integration, the Social Networking Service will provide CiviCore with access to certain information that you have provided to the Social Networking Service, and CiviCore will use, store, and disclose such information in accordance with this Privacy Policy. It is important that you understand that CiviCore bears no liability or responsibility for the privacy practices or other actions of any Social Networking Services that may you enable to log into the Website.

You have the option of posting your activities to Social Networking Services. If you choose to use this feature, your friends, followers, and subscribers on any Social Networking Services you have enabled will be able to view such activity.

We encourage you to visit the privacy policy of the relevant Social Networking Service for additional information.

When you make a Contribution through the Website, you may receive occasional emails from CiviCore's Customer or Eligible Organization updating you on their activities, noteworthy developments in online philanthropy, and seeking your feedback through surveys. If you do not wish to hear from them, use the unsubscribe feature on the emails or within your Website profile. You may also contact CiviCore directly at the addresses set forth at the end of this Privacy Policy.

Payment Card Information

CiviCore does not collect, store or otherwise maintain payment card numbers or bank accounts information provided by Donors who make a Contribution through the Website. Monetary Contributions are processed by Payment Providers.

Information you post

There are features of the Website, such as fundraising pages that provide Users with the option of posting information to the public. The posting of this type of information by Users is optional. This information is no longer confidential. The posting of this type of information is subject to the Terms of Use of the Website. The information may remain viewable in cached and archived pages by CiviCore and third-parties such as Google, Yahoo, Bing and other search engine providers even if you later delete it.

Other Information

The Website has links to other websites including CiviCore's Customers and the participating Eligible Organizations' websites. CiviCore is not responsible for, nor do we have any control over, the privacy practices or the content of such other websites, and CiviCore encourages you to learn about the privacy policies of those entities.

CiviCore does not partner with or have special relationships with any ad server companies.

If you have questions or concerns about CiviCore's Privacy Policy or data processing, please contact us directly.

Access to and Correcting Your Information

If you are a registered User of the Website you can review and update your personal information at any time by accessing your User account. Please take this opportunity to verify your personal information to be sure it is correct and current. If you are not a registered User, please contact CiviCore at the addresses below to update your information.

DISCLOSURES, PRACTICES AND EXCLUSIONS

Security: The protection of your personal information is very important to us. CiviCore maintains appropriate physical, electronic, and procedural safeguards including taking industry standard, commercially reasonable steps to secure your information from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. These steps include using industry-accepted tools and techniques

to protect against unauthorized access to CiviCore's systems as well as protecting the security of your information during transmission by using Secure Sockets Layer/Transport Layer Security (SSL/TSL). We also advise all CiviCore employees about their responsibility to protect personal information.

CiviCore wants you to feel confident using the Services. However, we also want you to be aware that no system can guarantee complete security. No Internet or email transmission is ever fully secure or error free. In particular, emails sent to or from any website, including ours, may not be secure. Therefore, you should take special care in deciding what information you send to CiviCore via email.

If you share your computer or use a computer that is accessed by the general public, please remember to logout and close your browser when you have finished your use of the Website.

Exclusions: This Privacy Policy does not apply to any of your personal information that is not obtained through the Website or solicited by us. This Privacy Policy shall not apply to any unsolicited information you provide via the Website or through any other means. This includes, but is not limited to, information posted to any public areas of the Website, such as forums or comment sections, any customer support communications, any ideas for new products or modifications to existing products, and other unsolicited submissions (collectively, "Unsolicited Information").

By accessing the Website, the User agrees to assign all of User's residual rights or interests that you may have in such Unsolicited Information to CiviCore. All Unsolicited Information shall be deemed to be non-confidential. CiviCore shall be free to reproduce, use, disclose, and distribute such Unsolicited Information to others without limitation or attribution.

Third-Party Sites: This Privacy Policy applies only to the CiviCore's Website provides. Our Services may contain links to other websites not operated or controlled by CiviCore (the "Third-Party Sites"). The policies and procedures described here do not apply to the Third-Party Sites, which have their own privacy policies. The links from the Services to these Third Party Sites do not imply that CiviCore endorses or has reviewed the Third-Party Sites. In order to protect yourself and your personal information, CiviCore urges you to contact the Third Party Sites directly for information on their respective privacy policies. Your use of Third Party sites is governed by their policies and they are solely liable for any losses or damages.

Compliance with Law and Fraud Protection: CiviCore may disclose any information we deem that we are required to do, without your prior permission, to comply with any applicable law, regulation, legal process or reasonable governmental request. As is a standard practice in the industry, CiviCore may exchange information with other companies and organizations for credit fraud protection, risk reduction and related activities or to protect the rights, property and safety of CiviCore, our agents, employees or affiliates or others.

CiviCore reserves the right, which will be used sparingly and only if we deem necessary, to disclose to third parties the personal information of a User who we reasonably believe is in violation of our Privacy Policy or the Terms of Use as posted on the Website. CiviCore reserves the right to do so without a subpoena, warrant, court order or other governmental request, to the extent we deem necessary to protect the safety, security and rights of you, CiviCore and third parties.

Children: CiviCore does not knowingly collect personal information from children under the age of 13. If you are under the age of 13, you are not permitted to use the Website and/or submit any personal information. **Anyone using this Website thereby represents that they are age 13 or older.**

CiviCore encourages parents and legal guardians to monitor their children's Internet usage and to help enforce this Privacy Policy by instructing their children never to provide personal information to the Website without their permission and without their knowledge as to what is being provided and to whom.

If you have reason to believe that a child under the age of 13 has provided personal information to CiviCore through the Website, please contact us at the address below. We will do our best to delete that information from our databases although we cannot guarantee success.

Users from Outside the United States: If you are a User located outside of the United States, please be aware that your information will be transferred to and stored and processed in the United States where our servers and central database are located and operated. This means that the laws of the United States, as identified in the Terms of Use, will govern your use of the Website and not the laws of the country in which you are located or of your nationality. By using the Website, you consent to your information being located in the United States as described in this Privacy Policy.

Rights of Third Parties: This Privacy Policy does not create rights enforceable by third parties.

California Privacy Rights: If you are a California resident, you may ask us to refrain from sharing your information (whether collected online or offline) with third parties for their marketing purposes per California Civil Code Section § 1798.83. To make such a request, please contact us at the physical or email address set forth below.

CONDITIONS OF USE, NOTICES OF REVISIONS

If you choose to visit the Website, your use and any dispute over privacy is subject to this Privacy Policy and our Terms of Use, including but not limited to limitations on damages, resolution of disputes, and application of the law of the state of Colorado.

If you have any concern about privacy on this Website, please contact us by email with a thorough description, and we will try to resolve it. CiviCore's business practices change constantly as our industry evolves, as does privacy law. This Privacy Policy and the Terms of Use must change concurrently. Please check our website frequently to see recent changes. Unless stated otherwise, CiviCore's current Privacy Policy applies to all information that we have about you and your account.

Contact Information and Third-Party websites

CiviCore, Inc. a Public Benefit Corporation
1580 Lincoln Street, Suite 600
Denver, CO 80203
Website: www.civicore.com
E-mail: info@civicore.com

Amazon Web Services

www.amazon.com

Stripe

www.stripe.com

Braintree Payment Solutions

www.braintreepaymentsolutions.com

Authorize.net

www.authorize.net

Cloudflare

www.cloudflare.com

Incapsula

www.incapsula.com